

## Guidelines for Registration and Admission process

Admission to all the Programmes given in Admission Schedule 2026-27 shall be made on the basis of Entrance Test conducted by University or the tests/counselling conducted at state or National level or on the basis of the merit of qualifying examination, as the case may be. For Programme details, number and distribution of seats, eligibility criteria and related information about the concerned Department, click appropriate Department in Admission Schedule 2026-27

1. For admission the following steps are to be followed:

(i) **Generation of login ID and password.**

Upon entering basic details, a unique login ID and password will be generated for future use. SMS/e-mail shall be sent to the registered mobile number/e-mail ID of the applicant.

(ii) **Registration:** For Online registration visit [www.gnduadmissions.org](http://www.gnduadmissions.org) (or [www.gndu.ac.in](http://www.gndu.ac.in) Admission Portal) or [click here](#).

Online registration is compulsory. Each applicant has to register at [www.gnduadmissions.org](http://www.gnduadmissions.org) or ([www.gndu.ac.in](http://www.gndu.ac.in), admission portal) by entering the unique login ID and a password generated in (i). Online registration can be made by filling necessary information in the form and payment of non-refundable registration fee for **each** Programme/Group for which admission is sought. Registration fee of Rs. 1500/- (for General Category) and (Rs. 750/- for SC Category for Punjab Domicile only) for the programme/s in each category may be paid through any branch of HDFC Bank or through online mode (Credit Card/Debit Card/Net Banking) following the instructions during registration. For Bachelor of Technology (based on JEE)/Bachelor of Technology (Lateral Entry)/B.Arch. (based on NATA score) Programmes, a one-time registration fee of Rs. 2500/- shall be charged.

The candidate has to pay registration fee for the Programmes run by MYAS-GNDU Department of Sports Sciences & Medicine as per following details:

Number of Programmes applied for	General Category	SC Category
One	Rs. 1400/-	Rs. 700/-
Two	Rs. 1600/-	Rs. 800/-
More than two	Rs. 1700/-	Rs. 850/-

However, one-time registration fee for Foreign/NRI students shall be \$500 (USD). The payment of the registration fee in the Foreign/NRI category may be made by either

(i) through bank draft in favour of Registrar, Guru Nanak Dev University, Amritsar payable at Amritsar. (Fill draft number in the registration form, upload a scanned copy with registration form and send the original draft by mail to: Registrar, Guru Nanak Dev University, Amritsar-143005, India alongwith the registration details) (ii) direct

bank transfer/Net banking to the bank account (Account name: Registrar, GNDU, Amritsar, Account Number: 02881000020001, IFSC code: PSIB0000288, SWIFT Code:PSIBINBB005, BSR Code: 0370297) of Guru Nanak Dev University (iii) through online mode (Credit Card/Debit Card) following the instructions during registration. An additional amount of 8.5% (42.5 USD) is to be added to the registration fee as commission to be levied by PayPal.

- (iii) **Application form:** Subsequent to registration, application form may be filled using login details generated in (i) [click here](#). The dates of online application form submission may be seen in the [Admission Schedule 2026-27](#).
- (iv) **Admit card:** On successful application submission, Admit card bearing all details such as date, time and venue of entrance test shall be generated. The candidate has to bring the Admit card while appearing in entrance test as well as on counselling (for details on entrance test and counselling etc. [click here](#)).
  - (a) For L.LB., BA.L.LB. (Five Year) Programmes, admission will be done as per notification issued by Punjab Govt.
  - (b) For UG/PG Programmes in following groups, candidates can submit a single form with fee of Rs. 1500/- (for General Category) and (Rs. 750/- for SC Category for Punjab Domicile only) for applying in more than one Programme within a particular group.
  - (c) Candidates need to fill single form for a particular group of programmes, by selecting a single programme, and his/her form will be considered for all the courses in that group. Programme selected by candidate will be considered as first priority in that group.

**Group-(i) Master of Arts (M.A.)( Two Year)** in History/ International Relations/ Political Science/ Public Policy & Governance/ Philosophy/ Religious Studies/ Sociology/ Social Work (M.S.W.)

**Group-(ii) Master of Science (M.Sc.) (Two Year)** in Botany/ Human Genetics/ Microbiology/ Molecular Biology & Biochemistry/ Zoology

**Group-(iii) Master of Science (M.Sc.) (FYIP)** in Botany/ Chemistry/ Environmental Sciences/ Food Technology/ Human Genetics/ Mathematics/ Microbiology/ Physics/ Zoology/ **Bachelor of Science (Hons)** in Agriculture, Bachelor of Pharmacy (B.Pharmacy), **Bachelor of Technology (B.Tech.)** in Comp. Engg./ Food Technology/ Textile Processing Technology, **Master of Technology (M.Tech.) (FYIP)** in Artificial Intelligence and Robotics Engineering/ Urban & Regional Planning.

**Group-(iv) Master of Business Administration (MBA) (FYIP)** (with dual specialization)/ Finance / Master of Computer Applications (MCA), **Master of Commerce (M. Com.) (FYIP)**/ Data Analytics, **Master of Science Economics (FYIP)**, Bachelor of Business Administration (Agri Storage and Supply Chain), Bachelor of Design (Interior Design) (Product Design/ Animation & Graphic Design)/ Master of Tourism & Travel Management (MTTM)(FYIP)/ Master of Hotel Management and Catering Technology (MHMCT) (FYIP)/ **Master of Science (M.Sc) (FYIP)** Computational Statistics Data Analytics/ Fashion Designing (FYIP), **Bachelor of Arts (B.A.)(Four Year Programme)** in Social Sciences, **Master of Arts (M.A.)(FYIP)** Journalism and Mass Communication

**Group-(v) Bachelor of Technology (B.Tech.)** in Artificial Intelligence and Machine Learning/ Computer Science & Engineering/ Electronics & Communication Engineering/ Civil Engg./ Mechanical Engg./ Electronics & Computer Engg./ Robotics and Artificial Intelligence Engg., **Master of Technology (M.Tech.) (FYIP)** : (Electronics & Communication Engineering) specialization (Wireless Communication)/ Electronics & Communication Engineering specialization (AI & IoT)/ Computer Science & Engineering [**On the basis of JEE Main**].

**Group-(vi) Master of Business Administration (MBA) (Two Year)** (with dual specialization)/ Marketing Management/ Human Resource Management/ Financial Management/ Financial Analytics (in collaboration with NSE Academy) / Finance.

**Group-(vii) Master of Technology (M.Tech.) (Two Year)** in AI (Artificial Intelligence and Data Science)/ Computer Science & Engineering (CSE)/ Electronic and Communication Engineering (ECE).

**Group-(viii) LLM** (Amritsar/Jalandhar)

**Group-(ix) Master of Science (M.Sc.) (Two Year)** in Chemistry/ Applied Chemistry (Pharmaceuticals).

**Group-(x) Master of Technology (M.Tech) (Two Year)** in Urban Planning/ Infrastructure Planning/ Transport Planning.

- (c) The candidates who wish to apply for Programmes other than those mentioned above in various Groups, **separate application form shall be submitted for each Programme.**
- (d) The Migration will be allowed as per rules.

2. Each candidate shall bring the following certificates/documents in original and their self attested photocopies along with a hard copy (a printed version of the online application) at the time of counselling (For counselling schedule [click here](#)).
  - (i) Matriculation or equivalent examination certificate bearing testimony to date of birth
  - (ii) Detailed marks card of the qualifying examination
  - (iii) Character certificate from the Principal of the college/school last attended
  - (iv) Two recent passport size photographs duly attested by the Principal of the College/School last attended/gazetted officer. Photographs must be pasted on the form with glue (Please do not use staple pins)
  - (v) Reservation certificate as applicable (As per format in Annexures)
  - (vi) Residence certificate wherever applicable (As per format in Annexures)
3. Candidates who have passed qualifying examination from university/institution other than GNDU shall be required to submit migration and eligibility certificate after admission as per University rules.
4. For Bachelor of Technology/B.Arch. Programmes the following documents in original need to be produced by the candidate at the time of counselling:
  - (i) Hard copy (printed version) of the online application form filled by the candidate in triplicate along with three sets of attested photocopies of the following documents
  - (ii) Detailed marks sheet of +2 or equivalent examination
  - (iii) Matriculation or equivalent examination certificate bearing testimony to date of birth
  - (iv) Reservation certificate as applicable(As per format applicable on Annexures I to III)
  - (v) Residence certificate(As per format applicable on Annexure-IV)
  - (vi) Character certificate from the Principal of the college/school last attended
  - (vii) JEE(Main)-2026 Admit Card (For Bachelor of Technology Programmes)
  - (viii) JEE(Main)-2026 Score/Rank Card (For Bachelor of Technology Programmes)
  - (ix) Valid NATA Score (for B.Arch. Programme only)
  - (x) Two recent passport size photographs duly attested by the Principal of the College/School last attended.
  - (xi) Migration and Eligibility Certificate in case of candidates from other University/Boards
5. **Reservation**

Reservation of seats in a Programme shall be determined as per the Reservation Policy of the state of Punjab adopted by the University. For details [click here](#).

  - (i) Applications under a reserved category must be accompanied by a certificate from the competent authority (as given in [Reservation Policy](#)) stating that the candidate belongs to that particular reserved category for which he/she is claiming a seat.
  - (ii) All candidates must declare their claims for reserved categories at the time of filling their online application forms for the entrance test/counselling. Subsequent claims shall not be accepted after the form has been submitted [online](#).

- (iii) All admissions made in the reserved categories will be provisional and liable to cancellation if at any stage, any information about reserved categories furnished by the candidate is found to be fabricated or false.
- (iv) For SC students, relaxation of 5% marks in eligibility conditions shall be given as per rules.

**6. Eligibility criteria for each Programme are available in the profile of respective Departments.**

- (i) The candidates who are due to appear or have appeared in the qualifying examinations of Guru Nanak Dev University, Amritsar or any other examination considered as equivalent by Guru Nanak Dev University will also be eligible provided in such cases the result must be available by the time of **counselling** failing which they will have no claim whatsoever for admission.

**It is to further clarify that**

- a) If the result of the qualifying exam is declared and the candidate doesn't have it at the time of counselling, admission shall not be granted.
  - b) However, if the candidate has appeared in the qualifying exam and the result is not declared, provisional admission may be made subject to production of the result and the requisite percentage of marks. Since the admission is provisional, admission of any candidate who subsequently is not able to produce result and/or doesn't meet the eligibility conditions w.r.t marks in the qualifying exam shall be cancelled and the seat shall be allotted to the next candidate in the waiting list.
- (ii) In case of students who have got Degrees from Private Universities, they have to submit a certificate duly attested by the Head of the Department/University that the concerned student has passed his Degree in regular mode.
  - (iii) Any Degree/Diploma from a University notified by the UGC ([www.ugc.ac.in](http://www.ugc.ac.in)) as a fake University shall not be considered as eligibility for any admission to Guru Nanak Dev University.
  - (iv) In case of students who have participated in the Inter-University and/or in the National tournaments as members of University or State team, the requirement of minimum marks for purpose of admission to Post Graduate Programmes shall be reduced by 5%.
7. The entrance tests shall be conducted by the University/Department as per **admission schedule**. The details of syllabi for entrance test, mode of examination, style of questions, etc. is available at the link leading to concerned department in **admission schedule**. In case the syllabus is not specified, the concerned Head of the Department may be contacted.

8. **The inter-se-merit of candidates for tie-breaking**

In case of two or more candidates obtaining equal marks in the Entrance test, the inter-se-merit of such candidates shall be determined in order of preference as follows:  
(a) Candidates obtaining higher marks in the qualifying exam (b) Candidates older in age to be preferred. However, for admission in B.Arch. Programme see instructions given in the profile of Department of Architecture.

9. **Interview/Counselling**

- (i) All candidates being admitted through an entrance test or otherwise shall be required to appear for interview/counselling before the Co-coordinator of admission/interview panel/Board of Control of the Department concerned on a date and time as given in **admission schedule.**
- (ii) If the number of qualifying candidates is more than the seats available, the Co-coordinator/Head shall have the right to call only a limited number of candidates in order of merit in the Entrance Test.
- (iii) Candidates appearing in interview/counselling shall carry with them original Degrees/Diplomas/reserved category certificates for verification.
- (iv) As per instructions issued by the Punjab Govt., the counselling for General Category will be held first. The candidates belonging to SC/Backward classes would also compete in the General Category and will be included in the Merit list of the General category. Subsequently, admission for the reserved categories would be made, excluding the reserved category candidates who got admitted in the general category (letter Pb. Govt 7/21/2004 dated 20.12.2004 and letter 517-630/RC dated 16.1.2013, GNDU)). If any reserved category seat remains unfilled, it will be treated as open for admission from general category candidates. The claim for a seat in any reserved category will not prejudice the right of a candidate for being considered in open merit.
- (v) The candidate(s) willing to apply in more than one reserved category, has/have to submit separate forms to be considered for each category for which he/she is applying as well as pay registration fee for all such applications. Change of category however shall not be allowed once the online application form has been submitted.
- (vi) If any reserved category candidate gets admission in general category due to his/her higher rank in merit he/she will be eligible for all benefits of reserved category like Post matric scholarship schemes of Punjab State in accordance with the rules of Punjab Govt.
- (vii) Candidates belonging to General and Reserved Categories other than Scheduled Castes/Scheduled Tribes who secure less than 30% marks in the Entrance Test conducted by the Department will not be eligible for admission even if seats are available. However, in the case of Scheduled Castes/Scheduled Tribes candidates, the eligibility condition is a minimum of 20% marks in the Entrance Test.

- (viii) Personal appearance of the candidate in counselling is mandatory for admission. The selected students will have to deposit their fee within two working days or as notified during counselling after the admission slip is issued failing which their seats will be declared vacant and will be allotted to the candidates next on the waiting list. However, the students selected for Bachelor of Technology/B.Arch. Programmes will have to deposit their fee on the spot at the time of counselling.
  - (ix) All admissions will be provisional and liable to cancellation, if at any stage, any information furnished by the candidate is found to be fabricated or false.
  - (x) In case of any dispute, the decision of competent authority conducting the counselling/admission shall be final and binding on all.
  - (xi) Students intake can be increased at the time of admission with the approval of the competent authority of the University and seats for reserved categories will be subsequently calculated on the final tally of seats filled in case of increased intake.
10. **Discontinuation of a Programme:** If the number of candidates seeking admission to a Programme is not adequate (minimum of 10 candidates in case of PG Programmes and 20 in case of UG Programmes) or due to administrative or other reasons, the University may decide not to offer the Programme, or may increase/decrease the number of seats of such a particular Programme at the time of admission.
11. **Fees and Fee concession:** For approximate University tuition fee for various Programmes see Fee Structure in *Details of the Programmes offered.*
- (i) 10% of the students admitted in each Programme may be considered for half-fee exemption under 'fee exemption to poor students' as per University rules.
  - (ii) Discounts in the tuition fee may be offered to the deserving students admitted under "Foreign/NRI students category" to various Programmes in the GNDU main campus.
  - (iii) Fee may be escalated to the tune of 5% every year for new admissions.
  - (iv) The University also offers a number of scholarships and awards to its students. For Further details see *Scholarships and Awards.*
12. **Refund of fee/security:** The following rules shall apply.
- (i) If the candidate does not join the Programme/Class and surrenders the seat at the entry level of Programme the tuition fee, funds, examination fee, miscellaneous fee and amenities fee deposited by such a candidate at the time of admission will be refunded as per UGC norms.
  - (ii) A candidate is allowed to shift from one Programme to another Programme. For this purpose, fee and funds deposited by him/her will be adjusted after charging Rs. 5000/- (for each shifting) as shifting fee. These rules will be applicable for University Campus and Regional Campuses. However, shifting is not allowed after the admission process is over.

13. **Prohibition of Ragging:** Ragging of any type is strictly prohibited on the campus. Each students must follow the directives given in Ragging: Prohibition, Prevention and Punishment.
14. **Attendance:** The following general rules shall apply.
- (i) 75% Attendance in theory and practical separately in each paper is mandatory.
  - (ii) If a student does not attend the classes continuously for fifteen days without any information to the Head of the Department concerned, his/her name is liable to be struck off the rolls of the Department. He/she may seek re-admission giving valid reason for his/her absence within next fifteen days failing which he/she will forfeit the right of re-admission.
  - (iii) A full-time student of a Programme is not allowed to join a full-time job. Any student found doing this at any time shall be liable to lose his/her admission or Degree even at a later stage. However, this shall not apply to students who have taken leave for study from their employers.
  - (iv) Admission to two full-time Programmes is not allowed simultaneously.

## 15. ADDITIONAL SEATS

### I. Admission of Kashmiri students: The following general rules shall apply.

- (i) In case of Kashmiri Migrants/Kashmiri Pandits/Kashmiri Hindus families (Non-Migrants) students, the guidelines issued by the Ministry of Human Resource Development, Government of India and passed by the Syndicate of the University in its meeting held on 28.11.2019 vide Para No.5.6 shall be followed.
- (ii) As per guidelines of the UGC two Supernumerary seats are available in each of the Programme being run by the University for Jammu & Kashmir candidates (approved in the Syndicate meeting held on 29.06.2015 vide Para No. 38.).

### II. Admission of outstanding artists/Sports persons:

- (i) In case of outstanding artists, the University shall create 15 additional seats which may be allocated to different Departments on the recommendation of a committee constituted for the purpose by the Vice Chancellor.
- (ii) In case of outstanding Sports persons (as per criteria approved by The Syndicate in its meeting held on 7.2.2018, vide Para no. 9.9, Annexure-II), 20 seats in Department of Physical Education (Teaching) and 2 seats in other Programmes are available for admission.

### III. Admission of Indian Army Personnel in POST GRADUATE Programmes (Approved by the Syndicate vide Item No. 5.6 of its meeting held on 10.2.2021):

- (i) Two seats have been created for the Indian Army Personnel in each of the Postgraduate Programmes.
- (ii) The admission of these Army Personnel will be subject to fulfilling the required eligibility criteria and qualifications. The admission will be made on the basis of Entrance Test Examination as per counselling schedule or a separate Entrance Test

may also be allowed to be conducted to accommodate leave schedule of these army personnel keeping in view of the nature and constraints of army services.

- (iii) The names of such army personnel shall be forwarded by the Indian Army along with the sanctioned leave for the duration of the Programme that he/she is willing to pursue in the University.

**IV. Admission of Orphan Students (vide syndicate para No 5.1 dated 15.01.2024):**

Two Supernumerary seats have been created for Orphan Students vide syndicate para No 5.1 dated 15.01.2024 (one male and one female) in every academic program at both undergraduate and postgraduate levels to support orphan children and the University has committed to covering their admission and ongoing academic expenses, including hostel charges, utilizing the University Welfare Fund or College Student's Welfare Fund.

A candidate who wishes to seek admission under the above quota as per the criteria available in the Prospectus. To see criteria [Click here](#).

**V. Reservation (5% each) of Supernumerary Seats under the Categories of Border Area/Rural Area: (Vide Syndicate Para No. 2.18 dated 5.02.2025):**

**For claiming seat under Border Area Category:** A candidate will be eligible for admission under this category only if he/she is from a town/village within the belt of 10 miles from the International Border and has studied for at least five years there and has passed public examination (Matric or +2) from a school located in border town/village (excluding the district towns of Ferozepur, Gurdaspur). Two certificates one from the DC/GA to DC of the District or SDO (Civil)/SDM with the town/village being within 10 miles limit from the International border, and another from the Headmaster/Principal of the Institution with details of exact date of joining and leaving the school/college must be produced along with the application form as per **Annexure-V**.

**For claiming seat under Rural Area Category:** For claiming "Rural Area" reservation, the candidate will have to produce a certificate from Sub-Divisional Magistrate/GA to DC of having studied for a minimum of two years and passed Matric or +2 from a school which is situated in rural area. The candidate should also be a permanent resident of rural area (village). This school should not fall within the limits of any Municipal Committee/Corporation, notified area or a Cantonment Board. Schools like Dashmesh Academy and those situated in University campuses, Nangal Township and Talwara Township are excluded from the list of schools in the rural category. The format for Rural Area Certificate is attached as **Annexure-VI**.

**All the additional seats in categories I to V shall not be applicable on courses/programmes, which are governed by various councils viz., Council of Architect, Pharmaceutical Council of India, Bar Council of India, NCTE, DBT etc.**

**VI. Admission of Foreign/NRI students:** Being "Category-1" University, admission to foreign Nationals/NRI students is also open for which 20% seats over and above the regular number of seats are reserved. Fee structure is given in *Details of Programmes offered* and modes of payment of fee for foreign/NRI candidates, in each Programme are given in *Admission to Foreign/NRI candidates*.

16. For any discrepancy or dispute, relevant ordinances as given in GNDU Calendar and as modified from time to time shall prevail.

## Reservation Policy

**(A) Reservation Policy in the University Teaching Departments/Regional Campuses for admission in UG and PG Programmes is as under:**

Category	%age
(1) General	52%
(2) Schedule Caste	20%
(3) Backward Class	8%
(4) Ex-Serviceman/Ex-Serviceman(Dependent) :	13%
Ex-Serviceman/Ex-Serviceman(Dependent) General : 7%	
Ex-Serviceman/Ex-Serviceman(Dependent) SC : 4%	
Ex-Serviceman/Ex-Serviceman(Dependent) BC : 2%	
(5) Freedom Fighters (General)	1%
(6) Persons With Disabilities	3%
(7) Sports :	3%
Sports (General) : 2%	
Sports (SC) : 1%	

### **Explanations:-**

- (4) 13% reservation is provided to ex-servicemen and their dependants by providing reservation within reservation of:

- \* 7% to General Category Ex-serviceman,
- \* 4% to Scheduled Caste Ex-serviceman and
- \* 2% to Backward Class Ex-serviceman.

This Horizontal reservation is applicable for admission to the various educational institutions of the Punjab Govt. :

- a. As per instructions of Department of Social Justice, Empowerment & Minorities vide letter dated 22.10.2009, if Ex-serviceman is not available from SC category, then the seats will be filled from amongst SC (General) Category only.
- b. As per instructions of Department of Social Justice, Empowerment & Minorities vide letter dated 03-01-2017, if Ex-serviceman is not available in Backward Category, then the seats will be filled from amongst Backward Category(General) only.
- c. Further, if the seats still remain vacant which are reserved for Ex-serviceman, the conversion of seats may be done from Ex-servicemen to General at the time of physical Counselling (i.e. vacant seats will be filled up on merit basis by the University).

- (5) 1% reservation is provided to wards of Freedom Fighters :
- However, in the event of quota reserved (1%) for Freedom Fighters category remains unutilized, the conversion of seats may be done from Freedom Fighters Category to General at the time of physical Counselling (i.e. vacant seats will be filled up on merit basis by the University).
- (6) 3% reservation is for the PWD only and it will not be further bifurcated into General, SC and BC i.e. an eligible PWD candidate (as per State disability norms) will be allotted the seat on the basis of the merit irrespective of its Category (General, SC or BC).
- a. In the event of quota reserved for suitable category of disabled candidates remains unutilized (i.e. 1% for Blindness or low vision, 1% hearing impairment & 1% for locomotor disability or cerebral palsy), the unutilized seats benefit may be given to other suitable categories of PWD on merit basis i.e. seat share for blindness will be transferred to hearing or locomotor disability and vice versa.
- b. In the event of quota reserved (3%) for Persons with Disabilities remain unutilized, the conversion of seats may be done from PWD to General at the time of physical Counselling (i.e. vacant seats will be filled up on merit basis by the University).
- (7) 3% reservation is provided to Sports category candidates which is further bifurcated horizontally into 2% reservation for Sports (General) and 1% for Sports (SC) :
- a. As per instructions of Department of Social Justice, Empowerment & Minorities vide letter dated 22.10.2009, if Sports person is not available in SC category, then the seats will be filled from amongst SC Category (General) only.
- b. However, (i) in the event of quota (2%) for General Category in the Sports Category remains unutilized, then the conversion of seats may be done from Sports Category (2%) to General Category at the time of physical Counselling.
- (ii) in the event of quota (1%) for SC Category in the Sports Category remains unutilized, then the conversion of seats may be done from Sports SC Category (1%) to General SC Category at the time of physical Counselling.

While working out the percentage of seats in the Reserved Categories as per State reservation policy, if the number arrived at, contains a fraction, this shall be resolved as follows :

- a. If the fraction is 0.5 or more, it shall be rounded off to 1; if it is less than 0.5, it shall be ignored. For instance: 2.4 seats would rounded off to 2 ; similarly 2.6 would be rounded off to 3.
- b. After rounding up or down – if the total number of seats after making this adjustment exceeds the prescribed number fixed for the Programme, the necessary additional seats shall be created and considered as part of the total number of sanctioned seats. This shall, however, not affect the total number of seats in the General Category.

A roster register for reservation of seats for ex-servicemen/PWD/FF shall be maintained and carry forward all fractions through different fractions over the years till the accumulation of fraction is 0.5 or greater. As and when the total sum value of fractions exceeds to 0.5 or greater, a seat will be provided in that particular category. The carry forward, accumulation and rounding off cycle will go on and on.

**Note:** 1. The Inter-se priority for reservation to the wards of Armed Forces personnel for admission in education institutions will be as provided by the letter No. 6(1)/2017D (Res. II) dated 21.05.2018.

2. In case of Persons with Disability seeking admission in educational institutions there will be a relaxation of 5 years in the upper age limit where ever applicable.

**2. (B) Common Weightage Admission Policy in the University Teaching Departments/Regional Campuses is as under:**

<b>Weightage (UG only)</b>						
NCC	A	B		C		
	1%	2%		3%		
NSS	Grade			Position		
	O	A	B	1st	2 <sup>nd</sup>	3 <sup>rd</sup>
	1%	1%	NA	1%	1%	NA
<b>Youth Activities (Maximum 4% Weightage)</b>						
Advance Youth Leadership Training Camp youth				1%		
Youth leadership training camp				1%		
Advanced mountaineering				1%		
Hiking Training				1%		
Mountaineering				1%		
<b>Cultural Activities(Maximum 3% Weightage)</b>						
Zonal Youth Festival				1%		
University Level Youth Festival				1%		
Inter University National Youth Festival				1%		

- The above said State Reservation Policy & Common Weightage Policy-2021 will be applicable for admission in UG and PG Programmes from the academic session 2023-24.

The reserved categories i.e. SC, BC, Freedom Fighter & Sports will be open for Punjab Resident candidate only.

## Competent Authority to issue Caste Certificates

### 1. Scheduled Castes/Scheduled Tribes

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/ I Class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Talkie Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of Class-I Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar.
- (iv) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer Lakshadweep Islands. (Circulated *vide* No. 2/223/79-SWL/4337 dated 8.6.96).
- (vi) M.L.A. of the concerned constituency (Circulated *vide* No. 1/19/94-RCI/6045 dated 15.7.94).

### 2. Backward Classes

- (i) Sub-Divisional Officer (C)
- (ii) Executive Magistrate
- (iii) Tehsildar/Naib Tehsildar
- (iv) Block Officer
- (v) District Revenue Officer (*vide* letter No. 2/223/79-SWL/4337 dated 8.6.90).
- (vi) M.L.A. of the concerned constituency (*vide* letter No. 1/19/94-RCI/6045 dated 15.7.94)

**FOR RESERVED CATEGORIES, CERTIFICATES AS PER THE PRESCRIBED FORMAT (ANNEXURE I TO IV) OR ISSUED/APPROVED BY THE COMPETENT AUTHORITIES NEED TO BE PRODUCED. FOR PUNJAB RESIDENT CATEGORY, LATEST CERTIFICATE AS PER THE INSTRUCTIONS/FORMAT(S) ON ANNEXURE-VI NEEDS TO BE PRODUCED.**

**ANNEXURE-I**  
**SCHEDULED CASTE CERTIFICATE**

Despatch No. \_\_\_\_\_

It is certified that Shri/Shrimati/Kumari \_\_\_\_\_ son/daughter  
of Shri \_\_\_\_\_ of Village/town \_\_\_\_\_  
District/Division \_\_\_\_\_ State of Punjab belongs to  
\_\_\_\_\_ Caste which has been recognized as Scheduled Caste as per “The  
Constitution (Scheduled Caste) order, 1950.”

Shri/Shrimati/Kumari \_\_\_\_\_ and his/her family lives in  
village/town \_\_\_\_\_ District/Division  
of Punjab State.

Signature: \_\_\_\_\_

Designation \_\_\_\_\_

(with seal of officer concerned)

Place \_\_\_\_\_

Dated \_\_\_\_\_

**ANNEXURE-II**  
**FORM OF CERTIFICATE OF BACKWARD CLASS**

Despatch No. \_\_\_\_\_

i. This is to certify that Shri/Smt \_\_\_\_\_ S/o/D/o/W/o of Sh. \_\_\_\_\_ Resident of Village/Town \_\_\_\_\_ District/Division \_\_\_\_\_ of the state of Punjab belongs to the \_\_\_\_\_ caste which is recognized as a Backward Class in the terms of Punjab Govt. Letter no \_\_\_\_\_ Dated \_\_\_\_\_ .

ii. This is also certified that he/she does not belong to any category of persons/sections mentioned in column 3 of the schedule to Punjab Government, Department of Welfare letter No. \_\_\_\_\_ Dated. \_\_\_\_\_.

iii. Shri/Smt. \_\_\_\_\_ and/or/ his family ordinarily reside(s) in village/Town \_\_\_\_\_ District \_\_\_\_\_ of the state of Punjab.

Signature: \_\_\_\_\_

Designation \_\_\_\_\_

(with seal of officer concerned)

Place \_\_\_\_\_

State \_\_\_\_\_

Dated \_\_\_\_\_

**ANNEXURE-III**

**Certificate in respect of wards of Freedom Fighters**

Despatch No. \_\_\_\_\_

Dated \_\_\_\_\_

This is to certify that \_\_\_\_\_ son/daughter of  
Shri \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ is a  
child/grandchild of dependent of Freedom Fighter.

Place \_\_\_\_\_

Date \_\_\_\_\_

DC/GA to DC/SDM/SDO (Civil)  
(With Seal of the Court)

**ANNEXURE-IV**

**FOR ADMISSION TO PROGRAMMES SUCH AS B.TECH (THROUGH JEE) OR B.ARCH OR ANY OTHER SUCH EXAMINATION WHERE RESIDENCE CERTIFICATE IS REQUIRED (FOR PUNJAB RESIDENT CATEGORY), LATEST CERTIFICATES AS PER THE FOLLOWING FORMATS NEED TO BE PRODUCED:**

<b>(A) CONTENT OF THE AFFIDAVIT FOR THE PUNJAB RESIDENT CATEGORY</b>	
a) Citizens of India b) That they or their Children/Wards have not obtained the benefit of Residence of any other State	Affidavit of the parent/Guardian to be attested by an Executive Magistrate/Oath Commissioner/ Notary Public
<b>(B) CATEGORIES OF PUNJAB RESIDENTS</b> The Applicant must fulfil conditions of any of the following categories: <b>(i)</b> Candidates who have studied for a period of 5 years in Punjab or 2 years just preceding the qualifying examination for the admission.	<b>Certificate and the authorities competent to issue the same.</b> Certificate to be issued by the Head Master/Principal of the Government and recognised schools/Colleges concerned.
<b>(ii) Children/Wards of</b> (a) The employees of Punjab Government Posted in or outside Punjab State or working on deputation having at least 3 years of service; (b) The employees of Government of India Posted in Chandigarh or in Punjab in connection with the affairs of Punjab Government for a period of 3 years; (c) the employees of State Government institutions /undertakings who are Posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Government for a period of 3 years; (d) The employees having at least 3 years of service in autonomous bodies/companies in which Punjab Government has 20% or more shares; (e) The residents of Punjab who are residing outside Punjab on account of their service either with the GOI or with other State Government, are to be treated at par with the employees of the Government of Punjab in the matter of issue of 'Residence Certificate' provided the permanent address of such employees fall in the reorganized Punjabi on or after 1.11.66, as per their service books. Added as per letter No. 1/2/95-3PP-II/80 dated 1.1.99	Certificate to be issued by the respective Head of the Department  -do-  -do-  -do-  -do-

<p><b>(iii)</b> Children/wards of the pensioners of Punjab Government irrespective of the fact that original home of the retiree is in a State of her than Punjab or he has settled after retirement in or outside Punjab.</p>	<p>PPO issued by the Accountant General, Punjab.</p>
<p><b>(iv)</b> Children/wards of persons who have settled in Punjab or have resided in Punjab for a period of atleast 5 years at any time prior to the date of the submission of the application either in pursuit of a profession or holding of a job.</p>	<p>Certificate to be issued by the DC ADC (R) ADC (D) SDO (Civil), GA to DC, DORG, DRO, EM, Tehsildar, Commissioners of Municipal Corporations of Amritsar, Jalandhar &amp; Ludhiana</p>
<p><b>(V)</b> Children/Wards of persons who have held immovable property in Punjab for a period of five years. The property should be in the name of the parents/ guardians or the candidate himself.</p>	<p>DC, ADC(R), ADC(D) SDO(Civil), GA to DC, EM, DORG, Tehsildar/DRO based on copies of Jamabandi, Revenue Record, Municipal Record, Registered deeds or any other document to the full satisfaction of the D.C.</p>
<p><b>(vi)</b> Persons who were born in Punjab and produced a certificate to that effect.</p>	<p>As per category(iv) above.</p>

**FORMATS FOR  
PUNJAB RESIDENCE CERTIFICATE**

**(A) FORMAT OF AFFIDAVIT REGARDING PUNJAB RESIDENT  
CATEGORY OF THE PARENT/GUARDIAN TO BE ATTESTED BY AN  
EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC**

\_\_\_\_\_ father/mother guardian of Miss/Mr. \_\_\_\_\_ resident  
of (full address to be given) do, hereby, solemnly state and affirm as under:

1. That I am a citizen of India.
2. That neither the deponent nor the child/ward of the deponent has obtained the benefit of residence in any other state.

Dated \_\_\_\_\_

Deponent

**Verification:** Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed in the form.

Dated \_\_\_\_\_

Deponent

**FORMAT FOR  
PUNJAB RESIDENCE CERTIFICATE**

**(B)FORMAT OF CERTIFICATE REGARDING PUNJAB RESIDENTS**

**CATEGORY(I)**

**(H) CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER  
OF THE GOVERNMENT/RECOGNISED SCHOOL/COLLEGE  
CONCERNED IN CASE OF CATEGORY(i)**

It is certified that Miss/Mr. \_\_\_\_\_ D/o,  
S/o Sh. \_\_\_\_\_ has been a student of this School for a  
period of \_\_\_\_\_ years, from \_\_\_\_\_ to  
\_\_\_\_\_. He/She left the School on \_\_\_\_\_.

**(II) CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT IN CASE OF  
CATEGORY (ii) (a)**

Certified that Mrs./Mr. \_\_\_\_\_ S/o/W/o Sh. \_\_\_\_\_  
Father/mother of Miss/Mr. \_\_\_\_\_ (name of the Candidate) is an employee of  
the \_\_\_\_\_ (name of Office) of Punjab Government. He/She is  
working as \_\_\_\_\_ and is Posted at \_\_\_\_\_. He/She has  
more than three years service at his/her credit.

Memo No \_\_\_\_\_  
Dated \_\_\_\_\_  
Place \_\_\_\_\_

Head of Deptt.(with seal)

**OR**

Certificate that Mrs./Mr. \_\_\_\_\_ S/o W/o Sh. \_\_\_\_\_  
Father/mother of Miss/Mr. \_\_\_\_\_ (name of the Candidate) is an employee of the  
\_\_\_\_\_ of Punjab Government. He/She is working as  
\_\_\_\_\_ on deputation with the  
and is Posted at \_\_\_\_\_. He/She has more than three years service at his/her  
credit.

Memo No. \_\_\_\_\_  
Dated \_\_\_\_\_  
Place \_\_\_\_\_

Head of the Deptt.(with seal)

**(III) CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF DEPARTMENT IN CASE OF CATEGORY (ii) (b)**

Certified that Mrs./Mr. \_\_\_\_\_ S/o/W/o Sh. \_\_\_\_\_  
father/Mother of Miss/Mr. \_\_\_\_\_ is an employee of the  
\_\_\_\_\_ Government of India and he/she is working as \_\_\_\_\_.  
He/She has been Posted at Chandigarh/Punjab in connection with the affairs of Punjab  
Government for the past three years.

Head of Deptt.(with seal)

Memo No. \_\_\_\_\_

Dated \_\_\_\_\_

Place \_\_\_\_\_

**(IV) CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF DEPARTMENT  
IN CASE OF CATEGORY(ii) (c)**

Certified that Mrs./Mr. \_\_\_\_\_ S/o/W/o  
Sh. \_\_\_\_\_ father/mother of Miss./Mr. \_\_\_\_\_ is an employee of  
the \_\_\_\_\_ (institution/undertaking) of the Government of India and he/she is  
working as \_\_\_\_\_. He/She has been Posted at Chandigarh/Punjab in connection with the  
affairs of Punjab Government for the past three years.

Memo No. \_\_\_\_\_

Head of the Department (With Seal)

Dated \_\_\_\_\_

Place \_\_\_\_\_

**(V) CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF  
DEPARTMENT IN CASE OF CATEGORY (ii) (d)**

Certified that Mrs./Mr. \_\_\_\_\_ S/o/W/o Sh. \_\_\_\_\_ father/mother of  
Miss./Mr. \_\_\_\_\_ is an employee of the (institution/undertaking) of the  
Government of India and he/she is working as \_\_\_\_\_. He/She has been posted at  
Chandigarh/Punjab in connection with the affairs of Punjab Government for the past three years.

Memo No. \_\_\_\_\_

Head of the Department (With Seal)

Dated \_\_\_\_\_

Place \_\_\_\_\_

**(VI) RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDM, ASSTT.COMMISSIONER GENERAL, D.O.R.G., TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORIES (iv)**

Certified that Mrs./Mr. (name of person \_\_\_\_\_) S/o/W/o Sh. father/ mother/guardian of Miss/Mr. \_\_\_\_\_ (name of the Child/Ward with full address) has settled\* in Punjab or has resided\* in Punjab for a period of 5 years from \_\_\_\_\_ to \_\_\_\_\_. He/She is working as \_\_\_\_\_ (name of profession/designation/job).

Signature of DC, ADC(R), ADC(D),SDM  
Asstt. Commissioner General, DORG, DRO,  
EM, Tehsildar, Commissioners of Municipal  
Corporations of Asr., Jal. and Ldh.

Memo No. \_\_\_\_\_  
Dated \_\_\_\_\_

**(VII) RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), DM, ASSTT.COMMISSIONER GENERAL, D.O.R.G., DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORIES(v)**

Certified that Mrs./Mr. (name of person \_\_\_\_\_) S/o/W/o Sh. \_\_\_\_\_ father/mother/guardian of Miss/Mr. \_\_\_\_\_ (name of the Child/ Ward with full address) hold immovable property at (place & district) in the State of Punjab for the past \_\_\_\_\_ Years.

Head of Deptt.(with seal)

Memo No. \_\_\_\_\_  
Dated \_\_\_\_\_  
Place \_\_\_\_\_

Signature of DC, ADC(R), ADC(D), SDM  
Asstt. Commissioner, General, DORG, DRO,  
EM, Tehsildar, Commissioners of Municipal  
Corporations of Asr., Jal. and Ldh.

**(VIII) RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDM, ASSTT.COMMISSIONER GENERAL, D.O.R.G., DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS IN CASE OF CATEGORIES (vi)**

Certified that Mrs./Mr. \_\_\_\_\_ S/o/D/o Sh. \_\_\_\_\_  
resident \_\_\_\_\_ of \_\_\_\_\_ was born in Punjab as per Birth  
Certificate.

Signature of DC, ADC(R), ADC(D), SDM  
Asstt. Commissioner General, DORG, DRO, EM, Tehsildar, Commissioners of  
Municipal Corporations of Asr., Jal. and Ldh.

Memo \_\_\_\_\_  
Dated \_\_\_\_\_

**ANNEXURE-V**  
**BORDER AREA CERTIFICATE\*\***

Despatch No. \_\_\_\_\_

Date: \_\_\_\_\_

(i) I certify that \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ of village \_\_\_\_\_ District \_\_\_\_\_ is a bonafide resident of this village.

(ii) \*Certified that \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ of village \_\_\_\_\_ District \_\_\_\_\_ was a bonafide student of the School/College From \_\_\_\_\_ to \_\_\_\_\_ (exact date of joining and leaving the School/college to be given as per records) and passed examination.

Signature of Headmaster/Principal of the School/College  
(with seal)

DC/GA to DC/SDM/SDO (Civil)  
(With seal of the Court)

\*It must be on a printed letter head/school leaving proforma.

\*\*Town/village and School fall within the belt of 10 miles from the International Border (excluding the towns Ferozepur, Gurdaspur)

**ANNEXURE-VI**  
**RURAL AREA CERTIFICATE**

Despatch No. \_\_\_\_\_

Date: \_\_\_\_\_

Certified that Mr./Mrs./Ms. \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ has studied in this school/college (Name of the institution) \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ and has passed Matric/Hr. Sec. Part 1/+2 examination. This School/college does not fall within limits of Municipal Committee/Cantonment Board/ Notified Area.

Despatch No. \_\_\_\_\_

Certified that Mr./Mrs./Ms. \_\_\_\_\_ S/o/D/o Shri \_\_\_\_\_ is a bonafide resident of village \_\_\_\_\_ This village does not fall within limits of Municipal Committee/Cantonment Board/Notified Area.

Office Stamp Verified by  
(Legible) School/College Principal/Head Master

DC/GA to DC/SDM/SDO (Civil)

*\*The village and school should not fall within the limits of any Municipal Committee, notified area or a Cantonment Board. Schools like Dashmesh Academy and those situated in University campuses, Nangal Township and Talwara Township are excluded from the list of schools in the rural category.*

## ADMISSION CRITERIA FOR ORPHAN CANDIDATES

### **Fee waiver to Orphans**

With a view to facilitate access to higher education to orphans, Guru Nanak Dev University, Amritsar offers fee waiver. The benefits, process of applications submission, and selection of applications pertaining to scheme are detailed below:

#### **Benefits under the scheme:**

- Full fee waiver on all courses offered by University
- Hostel Fee waiver

#### **Definitions** for purpose of admissibility of this scheme

- Orphan is a child whose both parents are dead, or he/she is an abandoned child. The applicant is not legally adopted by any individual or couple or group.
- Guardian is someone who is legally appointed to look after the affairs of a young person(s) because their parents are dead.
- **Seats:** 02 Supernumerary seats (one male and one female) in every academic program at both the undergraduate and postgraduate levels

**Document Required:** The applicant is required to submit following documents:

- **Form-1: Application Form for Orphan Fee waiver Scheme 2026-2027:**
- Death certificate of both the parents
- Income declaration form (Guardian/ Self-if employed) as per university performa. (**Annexure-II: Income Declaration**).
- Letter of recommendation from a government approved orphanage, where the applicant is currently residing.
- Affidavit from executive magistrate; document in case applicant is not living in government approved orphanage (**Annexure-1: Affidavit from applicant for fee waiver to orphans**)

**Note:** In case of missing parent (father or mother or both), a copy of police complaint for the same or relevant document is to be submitted. Where child is abandoned and/or death certificate(s) of parents are not available, the candidate needs to submit a letter of recommendation from government approved orphanage where he/she is currently living or an affidavit from executive magistrate as mentioned above.

#### **Application Submission:**

- Fill all the details in an application form  
(Refer **Form-1: Application Form for Fee waiver to Orphans- 2026-2027**)
- Scan all the relevant documents
- Online Submit the application along with applicable documents on university website

**Note:** The applicant should clearly mention details/ information pertaining to scheme and scanned documents must be readable.

### **Selection of Applications:**

- **Criteria-1:** Income of the applicant (if self-employed) and/or guardian (Lower to be preferred).
- **Criteria-2:** In case of tie between two or more applicants as per criteria-1, then preference shall be given to ‘percentage marks in the eligibility qualification’ of applicant (higher percentage marks will be preferred).
- **Criteria-3:** In case there is further a tie between two or more applicants as per criteria-1 and Criteria-2, then ‘Date of Birth’ will be considered for breaking the tie and applicant senior in age will be preferred.
- **Insufficient information or incomplete documents** will make applicant ineligible and such applications will not be processed/ presented before the committee.

### **Annexure(s)**

[lick here](#) Application Form for Fee waiver to Orphans-2026-2027

Affidavit for Orphan

Income Declaration

Affidavit from Guardian in case of Minor below the age of 18

# Guru Nanak Dev University, Amritsar

## Form-1: Application Form for Fee waiver to Orphans-2026-2027

Application no: \_\_\_\_\_ Date of Application Submission: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Category of Applicant:  General  SC  ST  OBC; Date of Birth: \_\_\_\_\_ (DD/MM/YYYY)

Course opted: \_\_\_\_\_

Educational Qualification: \_\_\_\_\_ (course name); \_\_\_\_\_ (percentage marks) \_\_\_\_\_ (year of passing)

### The details of the Sibling of the applicant (living with the applicant or separately)

a. **Brother(s)** \_\_\_\_\_; Age: \_\_\_\_\_; Education Qualification: \_\_\_\_\_; Marital Status: \_\_\_\_\_  
(Number of brother) (in years) (10th/12th/Diploma/UG/PG/PhD etc.) (Unmarried/Married)

b. **Sister(s)** \_\_\_\_\_; Age: \_\_\_\_\_; Education Qualification: \_\_\_\_\_; Marital Status: \_\_\_\_\_  
(Number of sister) (in years) (10th/12th/Diploma/UG/PG/PhD etc.) (Unmarried/Married)

### Documents Checklist:

- c. Death Certificate of Father: \_\_\_\_\_ (Submitted/Not Submitted); Cause of Death: \_\_\_\_\_
- d. Death Certificate of Mother: \_\_\_\_\_ (Submitted/Not Submitted); Cause of Death: \_\_\_\_\_
- e. Income Declaration Form of Guardian/Self (if employed): Rs. \_\_\_\_\_ Annual Income (All sources)
- f. Letter/Certificate from Government approved Orphanage (if applicable); \_\_\_\_\_ (Submitted/Not Applicable)
- g. Affidavit from Executive Magistrate (If applicable); \_\_\_\_\_ (Submitted/Not Submitted)  
(The affidavit is mandatory for applicant not legally adopted or not living in government approved orphanage, and/or where death certificate(s) of parent not available & for abandoned Child)
- h. Educational Qualification (Marksheet): \_\_\_\_\_ (Submitted/Not Submitted)
- i. Any Other Document(s): \_\_\_\_\_

### Declaration:

I do hereby declare that all the information either mentioned above or in the enclosed documents is true & correct to the best of my knowledge and nothing has been concealed therein. I very well know the fact that if any information is found to be false & incorrect then I will be liable to be punished under Law in Force and any benefits received by me will be liable to be ceased.

Place: \_\_\_\_\_

Deponent  
(Signature and  
Date)

**Annexure-I: Affidavit from Applicant<sup>1</sup> For Fee waiver to Orphans**

I \_\_\_\_\_ S/D/O Shri \_\_\_\_\_

R/O \_\_\_\_\_

City \_\_\_\_\_, District \_\_\_\_\_, State \_\_\_\_\_.

do hereby solemnly state & affirm as under:

1. That I am a citizen of India and a permanent resident of the address mentioned above.
2. That both of my parents (father and mother) are dead, and I am not legally adopted.
3. That I would like to take admission in \_\_\_\_\_ (course name) and apply for Fee waiver Scheme offered by Guru Nanak Dev University, Amritsar for the session 2026-27.
4. That I am currently residing with Mr./Ms. \_\_\_\_\_ who is my \_\_\_\_\_ (relation) and has \_\_\_\_\_ number of dependents (including applicant) with annual income for financial year 2026-27 of Rs. \_\_\_\_\_ from all sources.
5. That I am not availing any other Government/ State/ National scholarship for the session 2026-2027.
6. That I will abide by all the terms and conditions of Guru Nanak Dev University, Amritsar either mentioned in prospectus or other documents.

**Deponent**

(Signature and Date)

**Verification:**

I do hereby declare that all the information either mentioned above or in enclosed documents are true & correct to the best of my knowledge and nothing has been concealed therein. I very well know the fact that if any information is found to be false & incorrect then I will be liable to be punished under Law in Force and any benefits received by me will be liable to be ceased.

Place: \_\_\_\_\_

**Deponent**

(Signature with date)

The document to be attested by the Executive magistrate

\_\_\_\_\_

<sup>1</sup> Applicants not living in the government approved orphanage must submit this affidavit/ Not legally adopted/ Is an abandoned child (No information of parents or relative available).

# INCOME DECLARATION FORM

(Self Attested)

I \_\_\_\_\_ S/D/o Sh. \_\_\_\_\_

\_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_

State \_\_\_\_\_ do hereby solemnly state and affirm as under: -

1. That I am a citizen of India and permanent resident of address mentioned above.
2. That my ward (Son / Daughter)\_(Name of the student) would like to apply for GNDU fee waiver Scheme to Orphans for the session \_\_\_\_\_
3. That my and my family annual income from all sources is mentioned below:

Family Details	Education Level	Occupation	#Annual Income from all sources (in Rs.)
Guardian			
#Total annual family income from all sources (in Rs.)			

#Income from salary/ pension/ rental/ business/ profession/ agriculture /any other sources.

I hereby declare that all the information either mentioned above or in enclosed documents (if any) are true and correct to the best of my knowledge and nothing has been concealed therein. I very well know the fact that if any information is found to be false and incorrect than I will liable to be punished under Law in Force and any benefits received by me will be liable to be ceased.

Self Declare (Signature of  
Guardian\* with date)

Mention relation with applicant in case of Guardian

\*Signature must be same as on application form for admissions

**Annexure-II: Affidavit from Guardian for Fee waiver to Orphans**

*Applicable only if applicant is minor (Below 18 years of age)<sup>2</sup>*

I \_\_\_\_\_ S/D/o Shri \_\_\_\_\_

R/O \_\_\_\_\_

City \_\_\_\_\_, District \_\_\_\_\_, State \_\_\_\_\_

Guardian of \_\_\_\_\_ (Applicant's Name) candidate Id \_\_\_\_\_ do hereby

solemnly state & affirm as under:

1. That I am a citizen of India and permanent resident of the address mentioned above and applicant's full address is \_\_\_\_\_.
2. That both parents (father and mother) of the applicant are dead, and the applicant is not legally adopted.
3. That applicant would like to take admission in \_\_\_\_\_ (course name) and apply for fee waiver to orphans' scheme offered by **Guru Nanak Dev University, Amritsar** for the session 2026-2027.
4. That applicant is currently residing with Mr./Ms. \_\_\_\_\_ who is his/her \_\_\_\_\_ (relation) and has \_\_\_\_\_ number of dependent (including applicant) with annual income of Rs. \_\_\_\_\_ from all sources.
5. That applicant is not availing any other Government/ State/ National scholarship for the session 2026-2027.
6. That applicant will abide by all the terms and conditions of Guru Nanak Dev University, Amritsar either mentioned in prospectus or other documents.

**Deponent**

Signature with date

**Verification:**

I do hereby declare that all the information either mentioned above or in enclosed documents are true & correct to the best of my knowledge and nothing has been concealed therein. I very well know the fact that if any information is found to be false & incorrect then the applicant will be liable to be punished under Law in Force and any benefits received by the applicant will be liable to be ceased.

Place: \_\_\_\_\_

**Deponent**

(Signature and Date)

The document to be attested by the Executive magistrate.

<sup>2</sup> Applicants not living in the government approved orphanage must submit this affidavit/ Not legally adopted/ Is an abandoned child (No information of parents or relatives available).

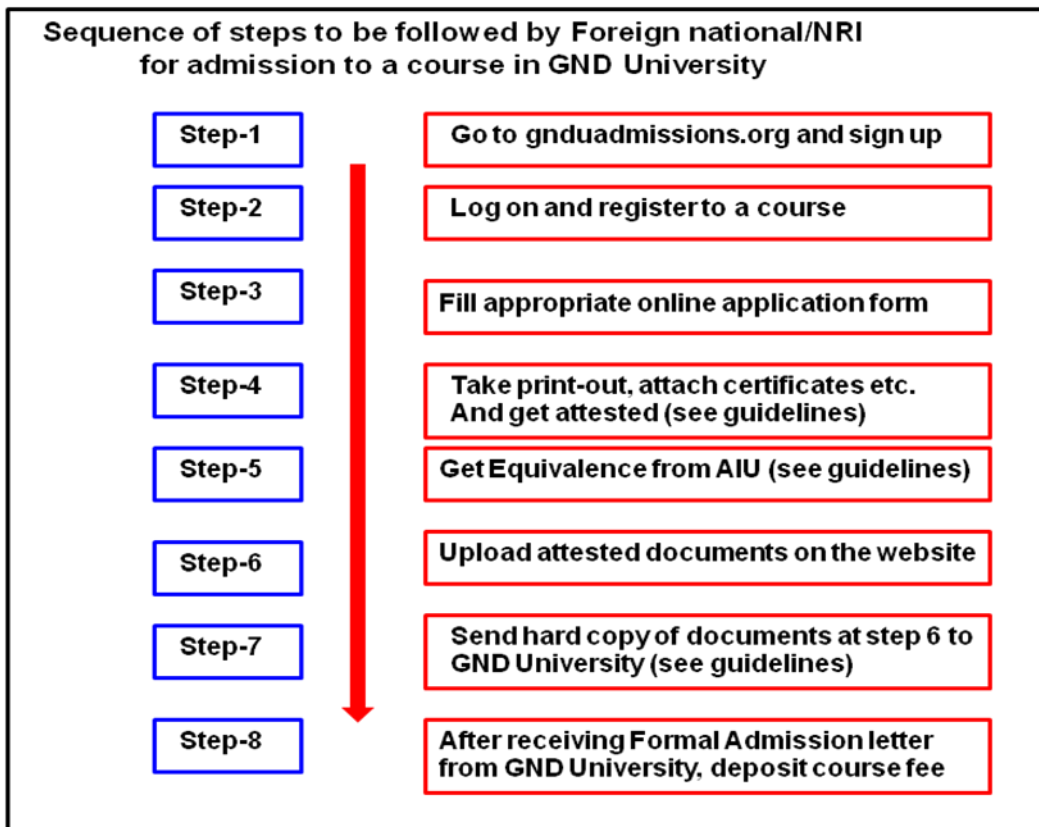
## ADMISSION CRITERIA FOR FOREIGN NATIONAL/NRI STUDENTS

1. Being "Category-1" University, admission to foreign Nationals/NRI students is also open for which 20% seats over and above the regular number of seats are reserved. If more applications are received, suitable number of additional seats for a Programme may be filled subject to the approval of the Syndicate.
2. In addition, foreign students admitted/sponsored by/through the Ministry of Human Resource Development (MHRD), Indian Council for Cultural relations (ICCR) or any such other Govt. agency, for any Programme shall also be admitted (over and above 20% quota).
3. Follow **Admission Schedule** as per Prospectus 2026 of Guru Nanak Dev University.
4. For fee structure and details on the number of seats in this category [click here](#).
5. For details of the step-wise admission process, see the chart given at the end of this section.
6. For admission of Foreign Nationals/NRI candidates to different Programmes, the following rules shall apply:
  - (i) **Eligibility check:** Candidates seeking admission in a Programme under this category are required to submit their academic certificates as a proof of passing the qualifying examination or an equivalent examination prescribed for each Programme to which admission is sought. The minimum qualifications for such students would be the same as for Indian students who apply for admission to the same Programme in regular mode. For admission to the Programmes where additional admission formalities (such as physically fitness test in B.P.E.S. etc.) are required, the applicant shall have to comply with such requirements and the score shall be counted while determining their merit. The eligibility qualifications for admission to Programmes can be checked in detail from the Prospectus 2026. Foreign National/NRI candidates shall have to comply with any other requirements prescribed by the Government of India and Guru Nanak Dev University from time to time.
  - (ii) **Equivalence certificate:** Submission of Equivalence certificate from AIU is mandatory for foreign Nationals/NRI's. Only those students who have qualified from foreign Universities or boards of Higher education recognized as equivalent by the "Association of Indian Universities (AIU)" are eligible for admission. To obtain the equivalence certificate, the AIU can be contacted at:

AIU House  
16, Comrade Indrajit Gupta Marg, New Delhi - 110002, INDIA  
Phone: (91)-11-23230059, (91)-11-23232429,  
Fax: (91)-11-23232131, (91)-11-23213476  
E. Mail: [International@aiu.ac.in](mailto:International@aiu.ac.in), [studentinfo@aiu.ac.in](mailto:studentinfo@aiu.ac.in), [aiusis@yahoo.com](mailto:aiusis@yahoo.com)  
Website: <http://www.aiu.ac.in>
  - (iii) **Inter-semester:** If the number of applications exceeds the number of available seats in a Programme, the admission to a Programme in the University shall be based on the *inter-se* merit of the qualifying exam on the basis of which the admission is being made.
  - (iii) **Fee:** (A) Tuition Fee structure for Foreign Nationals/NRI candidates admitted against the seats created for them in teaching Departments will be as per as Fee Structure prescribed by Guru Nanak Dev University for Foreign Nationals/NRI candidates (B) Besides tuition fee, all Foreign Nationals/NRI candidates are required to pay one time registration fee following the details mentioned at "Guidelines for Registration & Admission Process", Sr. no 1 (ii) at page 15.

- (iv) **Proof of status and attestation of documents:** The print out of the online application form, and all supporting documents including proof of status (such as copy of citizenship certificate, passport, Green card, Alien Registration etc.) as Foreign/NRI candidate must be attested from Indian Diplomatic Representative or a responsible official of the Ministry of Education of applicant's country or an official of the applicant's country's Embassy/High Commission/Consulate in India. In case any Embassy/High Commission/Consulate refuses to attest the application form, one should obtain a No Objection Certificate (NOC) from the applicant's country's Embassy clearly stating that the candidate is a foreign National.
- (vi) **Visa:** It is the sole responsibility of the admitted candidate to secure valid Indian visa. All the International students require a "Student Visa" endorsed to this University for joining full time Programme(s). Students wishing to join a research programme will require a "Research Visa" endorsed to this University. The visa should be valid for the prescribed duration of the Programme.
- (i) Once Equivalence certificate is issued by AIU, the applicant can upload duly attested filled in application form, requisite supporting documents at [www.gnduadmission.org](http://www.gnduadmission.org). Also send hard copies of the application form, supporting documents, Equivalence certificate of AIU etc. is to be sent at the following address:  
 Dean Academic Affairs,  
 Guru Nanak Dev University, Amritsar  
 Pin 143 005, INDIA  
 Phone: 0183-2258237  
 Fax: 0183- 2258820  
 E-mail: [dean.academic@gndu.ac.in](mailto:dean.academic@gndu.ac.in)
- (ii) Upon receipt of all documents, the admission would be finalized and the student shall be issued admission letter.
- (iii) **Deposition of Programme fee:** Once the admission letter is issued, the candidate can deposit the requisite Programme fee, hostel fee etc. to complete the admission process.
- (iv) Other rules and regulations of Guru Nanak Dev University will apply to foreign students as well.
7. Unless otherwise specified only the following categories or classes of persons will be eligible for admission against the Foreign/NRI quota.
- Foreign Nationals i.e. Nationals or citizens of countries other than India who are not persons of Indian origin.
  - Persons of Indian origin who are citizens of countries other than India and hold the passport of the country concerned shall also be treated in foreign National category.
  - Candidates whose parents/spouses are of Indian origin but are settled abroad and the candidates have obtained legal resident status of the country, like Green card and/or are under immigration Visa and will pay fee from NRI accounts in foreign currency.
  - Candidates who are the children/wards/spouses of non-resident Indians, i.e. those who are settled overseas for purpose of employment, etc. (The word "Children" includes sons/daughters and grand-sons/grand-daughters, and the word "Ward" may include spouse, etc.)

8. Seats in this category shall not be allowed to be converted in open category. Applicants who apply for both regular seats in general category as well as Foreign/NRI category but fail to get admission in the general category shall be eligible to compete for the seat in the NRI category provided the candidate gives, in writing his/her option for NRI category during the counselling for general category, subject to fulfillment of other requirements/rules for admission in this category. However, the admission will be made in the NRI category on the basis of the merit in the merit list of this category.
9. No admission will be made after the last date of admission approved by the Vice-Chancellor.
10. For admission to Ph.D. programmes, separate advertisement shall be given.



## **Foreign/NRI Students' Advisory Committee**

For facilitating various issues related to the admission of Foreign/NRI students a Foreign Students' advisory Committee has been constituted. The members are:

1. Prof. Vipin Kumar, Chairperson, Department of Chemistry  
(M) 8146300146, E-mail: [vipanorg@gmail.com](mailto:vipanorg@gmail.com) , 0183-282-3269.
2. Director Research (Ex-Officio Member)
3. Dr. Gagandeep Kaur Gahlay, Associate Professor, Department of Molecular Biology & Biochemistry
4. Dr. Jaskirat Sobti, Assistant Professor, Department of Civil Engineering.
5. Dr. Franky Rani, Asstant Professor, Department of Education.
6. Dr. Bindiya Arora, Assistant Professor, Department of Physics.
7. Dr. Anshu Jain, Department of Laws.
8. Dr. Seep Sonali, Assistant Professor, MYAS GNDU Dept. of Sports Sc. & Medicine
9. Dr. Baljit Kaur, Assistant Professor, School of Punjabi Studies.
10. Dr. Rachna Sharma, Assistant Professor, Department of Sociology.
11. Dr. Aditya Parihar, Assistant Professor, Department of Sociology.
12. Dr. Hansdeep Kaur, Assistant Professor, University Business School.

## **Scholarships & Awards**

The University awards scholarships to meritorious; disabled/blind and economically weak students. The DPI, Punjab also offers Post Matric Scholarships(SC/OBC), National Scholarships (PMS for minorities, Merit-cum-means scholarship for professional & technical Programmes, Central Sector scheme of scholarships for college and University students, Prime Minister's Scholarship scheme for Central Armed Police Forces and Assam Rifles etc., State Merit Scholarships. A number of other agencies also awards scholarships to deserving students.

Scholarships like Harnarinder Jot Sarup, Smt. Satinder Kaur Ramdev (For Library Sc. Students) Mahesh Dutt Bhalla and Jaswant Kaur Bhalla Scholarship, Prof. M.P. Satija Scholarship are also available to the students out of Endowment Fund created by the University. Prof. Jaginder Singh Ramdev Annual Scholarship is given to two top ranking GNDU students of B.Lib.Info.Sc. who take admission in M.Lib.I.Sc. in this Department in the following academic session. Similarly, Balram Kaur Scholarship will be offered to a girl student of Department of Library Science and information who belong to Chicha and Bhakna villages or girl student hailing from rural area of Amritsar district or a girl student on merit hailing from any rural area of Punjab.

Special scholarships are available for students admitted to Master of Science (FYIP) and Master of Science Human Genetics.

## **Ragging: Prohibition, Prevention and Punishment**

The University Grants Commission vide its letter no F.1-16/2007 (CPP-II) dated June 17, 2009 has reiterated the ban on ragging of students in Institutions of Higher Learning. The students are therefore directed to strictly desist from any kind of ragging.

### **Forms of Ragging:**

Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment or handling, including rowdy, undisciplined activities which cause or likely to cause annoyance, undue hardship, physical or psychological harm or raise apprehensive fear in a fresher, or asking the students to do any act or perform something which such a student will not do in the ordinary Programme and which causes him/her shame or embarrassment or danger to his/her life, etc.

### **Punishment for Participation in/or Abetment to Ragging :**

1. Cancellation of admission.
2. Suspension from attending classes.
3. Withholding/withdrawing scholarship/fellowship and other benefits.
4. Debarring from appearing in any test/examination or other evaluation process.
5. Withholding results.
6. Debarring from representing the institution in any National or International meet, tournament, youth festival, etc.
7. Suspension/expulsion from the hostel.
8. Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period.
9. Expulsion from the institution and consequent debarring from admission to any other institution.
10. Fine up to Rs. 25,000/-

### **Affidavit by students and parents**

Each student and his/her parents/ guardian shall have to furnish an affidavit along with the application form to the effect that they will not participate in or abet the act of ragging and that, if found guilty, shall be liable for punishment under the penal law of India.

**1. Smoking and use of intoxicants are strictly prohibited in the Campus and the Regional Campuses.**

**2. Entry of Student Vehicles is restricted in the University Campus. However, separate parking is available at both the entrances of the University.**

## SELF DECLARATION BY PARENTS/GUARDIANS

1. Mr./Mrs./Ms. \_\_\_\_\_ (full name) of parents/guardians) father/mother/guardian of full name of student with admission/registration/ enrollment number, having been admitted to (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that:

a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of Father/Mother/Guardian  
Name : \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone/Mobile No. \_\_\_\_\_

### **Self Declaration by Parents/Guardian**

Verified that the contents of this self declaration are true to the best of my knowledge and no part of the self declaration is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (*Place*) on this the \_\_\_\_\_ (*day*) of (month), \_\_\_\_\_ (*year*)

Signature of Father/Mother/Guardian

### **SELF DECLARATION BY THE STUDENT**

- 1) \_\_\_\_\_ (full name of student with admission/registration/enrolment number) \_\_\_\_\_ s/o \_\_\_\_\_ d/o \_\_\_\_\_ Sh. \_\_\_\_\_, having been admitted to \_\_\_\_\_, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
- a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of Student

Name : \_\_\_\_\_

Address: \_\_\_\_\_

Telephone/Mobile No. \_\_\_\_\_

### **SELF DECLARATION**

Verified that the contents of this self declaration are true to the best of my knowledge and no part of the declaration is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of month, (year).

Signature of student

### **Clause -3 What constitutes Ragging:-**

Ragging constitutes one or any of the following acts:-

Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.

Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;

Asking any student to do any act which such student will not in the ordinary Programme do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.

Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;

Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.

Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;

Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

Any act or abuse by spoken words, emails, Post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;

Any act that affects the mental health and self-confidence of a fresher or any other student.

with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

### **Clause -7 Action to be taken by the Head of the institution: -**

On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of Institution shall immediately determine if a case under the penal laws is made and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i Abetment to ragging
- ii Criminal conspiracy to rag
- iii Unlawful assembly and rioting while ragging
- iv Public nuisance created during ragging
- v Violation of decency and morals through ragging
- vi Injury to body, causing hurt or grievous hurt
- vii Wrongful restraint
- viii Wrongful confinement
- ix Use of criminal force
- x Assault as well as sexual offences or unnatural offences
- xi Extortion
- xii Criminal trespass
- xiii Offences against property
- xiv Criminal intimidation
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s)
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s)
- xvii. Physical or psychological humiliation

All other offences following from the definition of "Ragging"

Provided that the Head of institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

**Clause -9 Administrative action in the event of ragging:**

9.1 The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:-

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely
  - i Suspension from attending classes and academic privileges
  - ii Withholding/withdrawing scholarship/fellowship and other benefits
  - iii Debarring from appearing in any test/examination or other evaluation process
  - iv Withholding results
  - v Debarring from representing the institution in any regional, National or International meet, tournament, youth festival etc
  - vi Suspension/expulsion from the hostel
  - vii Cancellation of admission
  - viii Rustication from the institution for period ranging from one to four semesters
  - ix Expulsion from the institution and consequent debarring from admission to any other institution for a specified period

Provided that whether the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment

- b) An appeal against the order of punishment by the Anti-Ragging Committee shall lie
  - i In case of an order of an institution, affiliated to or constituent part, of a University, to the Vice Chancellor of the University
  - ii In case of an order of University, to its Chancellor
  - iii In case of an institution of National importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be